



Committee Terms of Reference – Technical Advisory Committee

Current as at:	November 2022
Review Date:	November 2025
Type:	Operational Advisory Committee
Title	Technical Advisory Committee
Purpose:	To provide SNZ with advice on the application and interpretation of rules for competitive swimming and support the development of officials and officiating pathways.
Responsible to:	Head of Participation (HoP)

1. Committee Membership:

The Technical Advisory Committee (TAC) will comprise the following members:

- SNZ Head of Participation (Chair)
- SNZ Technical Officials & Volunteer Development Lead
- Two (2) representatives from each Zone with one rep having 10 years or less experience as a technical official

SNZ may invite other interested parties as required from time to time.

The CEO and Event Manager may attend meeting as required.

2. Quorum:

The quorum for a TAC meeting will be 6 members that must include:

- SNZ Head of Participation.
- SNZ Technical Officials & Volunteer Development Lead
- At least 1 representative from each Zone.

3. Term and Selection:

3.1 The term of each appointment will be three (3) years with members able to serve a maximum of three (3) consecutive terms.

3.2 Swimming NZ will seek expressions of interest for positions, with appointments being made by the CEO, who will make such appointments to ensure there is a broad range of skills, experience, and diversity on the Committee. Committee members should be positive role models and must not bring SNZ, its sponsors or stakeholders into disrepute in any way.

3.3 If a member resigns from the committee before the term expires, Swimming NZ will seek expressions of interest for the vacant position, with the appointment being made by the CEO (as per 3.2)

4. Duties and Responsibilities:

The TAC shall meet as and when required by the Head of Participation to fulfil the Purpose of the Committee. Meetings can either be in person or by phone/video conference as determined by the Head of Participation.

4.1. Review the interpretation and application of Swimming NZ and FINA rules and policies relating to technical officiating within New Zealand.

4.2. Provide advice and feedback on development and implementation of an officiating pathway within New Zealand.

4.3. To consider and recommend processes to attract and retain technical officials.

4.4. To provide recommendations to the HoP (HoP in consultation with the CEO will have final decision making authority) on who should be considered for attendance at international meets:

4.4.1. FINA List Appointments

4.4.2. Recommendation to FINA TSC member of NZ selections to FINA meets from those on the FINA List

4.4.3. Appointments to other international meets (eg: Oceania, Pan Pacs)

4.4.4. Other international opportunities for development

5. Authority:

- 5.1. This committee shall operate within the abovementioned duties and responsibilities.
- 5.2. This committee shall have no powers with regard to its findings and recommendations but will provide recommendations to SNZ via the Head of Participation.
- 5.3. The CEO has the discretion to remove a member(s) from this committee at any time for breaching these Terms of Reference.
- 5.4. The CEO has ultimate authority in relation to the operation, conduct and recommendations of this committee.

Approved by:

A handwritten signature in black ink, appearing to read 'Steve Johns', with a stylized flourish extending to the right.

Steve Johns

Chief Executive

25 November 2022